



## HINDU CULTURAL CENTRE OF LONDON ONTARIO

62 Charterhouse Crescent, N5W 5V5, London, Ontario

(<http://www.hcclondon.ca>)

### **POLICIES FOR RENTING THE AUDITORIUM, KITCHEN AND/OR PRAYER HALL OF THE HINDU CULTURAL CENTRE OF LONDON, ONTARIO.**

1. The Auditorium, Kitchen and / or Prayer Hall of the Hindu Cultural Centre is rented on a first come first served basis. The Board reserves the right to deny rental to the above to anyone without offering any reasons or explanations.
2. Any ceremony conducted at the Mandir will be performed by one of the two approved HCC's officiating priests. Prior permission of the Board is needed if a member wishes to utilize the services of a priest other than either of the two. The Board reserves the right to refuse permission without providing reasons.
3. The rental cost of the auditorium and/or kitchen is as follows.
  - \$ 200.00 per day for members of HCC and
  - \$ 300.00 per day for non-members of HCC.

In addition, a refundable \$ 100.00 deposit is required to cover the cost of cleaning, damage to property and/or loss of inventory items. This deposit will be refunded to the renter if the areas that were rented, including the washrooms, are left in a clean and tidy condition, there is no damage to property and no inventory items of HCC are missing.

4. The renter can either utilize the metal plates or cups provided by the temple or provide paper plates and cups at his/her own expense. Styrofoam cups plates and cups should be avoided because they are not friendly to the environment and increase the garbage. An extra charge may incur, if the amount of garbage becomes excessive.
5. Standalone decorations only for the function are permitted in the prayer hall upstairs and should be removed by the renter after the function.
6. Meat, fish, eggs or alcoholic beverages of any sort are not permitted on the HCC property.

7. No food or beverage is allowed in the prayer hall and smoking is prohibited in the entire building.
8. The renter is responsible for the following.
  - Installation and removal of all decorations.
  - Damage caused to the paint work by the use of any kind of tape and or nails.
  - Removal of all garbage. Garbage should be properly bagged and placed in the garbage bin at the end of the parking lot. A charge of \$ 50.00, from the deposit made by the renter, will be withheld if the renter does not remove the garbage after the function.
  - Conduct and supervision of the invited guests.
9. All cheques should be made payable to the Hindu Cultural Centre of London, Ontario.
10. The key for the temple should be returned immediately after use to a member of the Board or to the Punditji.

I, \_\_\_\_\_ apply for the rental of the Prayer Hall /  
 (Name of the renter)

Kitchen / Auditorium for \_\_\_\_\_ 200 from \_\_\_\_\_ to \_\_\_\_\_ .  
 (Date) (Time) (Time)

I have read the policies and I agree to abide by all aspects of it.

\_\_\_\_\_  
 (Signature of the renter) Date \_\_\_\_\_

\_\_\_\_\_  
 (Signature of the Board Member) Date \_\_\_\_\_